



**Nes Ammim is recruiting a,**

## **HUMAN RESOURCE MANAGER (NES AMMIM, ISRAEL)**

### **Our organization**

Nes Ammim is a village in the Western Galilee, Israel, dedicated to encounter and dialogue, learning and hospitality. In its midst lives an international ecumenical Christian community, founded and supported by European Christians and churches. Its members are living, working and learning in solidarity with the wide spectrum of people in the country: Jews, Arabs and others.

### **Purpose of the position**

The HRM takes care of the execution and development of HR policies related to recruitment, contracting and the effective availability of all personnel within Nes Ammim.

He/she ensures that Nes Ammim recruits the right balance of volunteers/employees in terms of skills & experience and that training/development opportunities are available to volunteers/employees in order to achieve the objectives of Nes Ammim.

The HRM looks after the wellbeing of the volunteers and employees. And is to ensure the right balance between the work hours and participation in the study activities of the volunteers.

### **Tasks and responsibilities**

- Plan and guide personnel through regular contact with (middle) management and specific evaluation schemes (specifically on cross cultural cooperation);
- Responsible for creating monthly work planning;
- Identify vacancies and take care of the recruitment, selection and contracting of new volunteers/employees in close cooperation with the organizations in Germany and the Netherlands and local (internal and/or external) partners;
- Provide volunteers/employees with information about policies, jobs, working conditions;
- Establish and maintain relationships within the community to meet community needs;



- Maintain/establish the organizational culture and work climate in which people have the competency, motivation, involvement and commitment to serve the aims of Nes Ammim;
- Monitor the wellbeing of volunteers/employees and provide advice;
- Organize & conduct intake, review and exit talks with volunteers and personnel;
- Responsible for the administration and handling of the volunteer Visa's;
- Member of the Operational Management Team.

### **Qualifications**

- Higher education and/or experience in human resource or management experience;
- Strong communication skills, both verbally and written; excellent command of the English language;
- Ability to speak or willingness to learn basic Hebrew; Arabic (recommended).
- Full support of the mission, vision and Christian core values of Nes Ammim;
- Willingness to live in a small village community for a period of at least two years.

### **What we offer?**

Nes Ammim offers an extraordinary opportunity in a beautiful and unique setting; in an organization that plays a special role in the interreligious dialogue and contributes to better understanding between Jews and Palestinians. You will become part of an ambitious, growing and financially sound international organization with a dedicated team of colleagues.

### **Furthermore, you are offered:**

A full-time position;

Accommodation, meals, a modest compensation package (partly on voluntary basis; negotiable);

The opportunity to participate in an interesting study program.

### **How to apply?**

Interested and qualified candidates are kindly invited to send their cover letter and resume to Ellen van der Meij at [hrm@nesammim.com](mailto:hrm@nesammim.com). In your cover letter please reflect on your motivation for wanting to become part of Nes Ammim. For more information about the position or the recruitment process, please contact Ellen at +972 52 804 8855.